



St Dominic's College Welkom

HEAD OF DEPARTMENT – PRIMARY SCHOOL

St Dominic's College Welkom is an independent co-educational English Catholic school in the Free State. The school writes the IEB examinations and has excellent academic and sporting results. Situated 260 kms from Johannesburg and 170 kms from Bloemfontein, Welkom boasts excellent medical facilities, affordable housing and excellent education. It offers big city amenities in a relatively small community with one of the lowest crime rates in the country. Welkom's safe, friendly atmosphere is complemented by the traffic friendly ease of getting anywhere – 10 minute journeys are the norm.

The school invites applications for the post of **Head of Department Primary School**, with effect **1 January 2012**.

The school is seeking to appoint a well-qualified, motivated and energetic person who will:

- understand, identify with and contribute to the Catholic Ethos and values of the school
- have excellent communication skills and maintain a high standard of written and spoken English
- demonstrate proven leadership, interpersonal, administrative and organizational skills
- have the requisite academic and professional qualifications and Sace registration a degree is preferred
- have a minimum of 5 years teaching and management experience and an innovative approach
- have proven strengths in maintaining discipline
- be qualified to teach a combination of subjects which should include Geography, Natural Science and English Home Language
- sound knowledge of current trends in independent education
- have extensive experience in coaching boys' sports, especially cricket, rugby and athletics

The post will be demanding, challenging and exciting. The school offers excellent working conditions.

Interested, qualified candidates should submit a letter of application and detailed Curriculum Vitae (certified copies of all qualifications included), together with details of three current referees to:

The Headmaster's Secretary

P O Box 574

WELKOM

9460

headmaster@dominic.co.za

St Dominic's College reserves the right not to make an appointment. Submitting an application does not entitle the applicant to automatically be called for an appointment. Failure to meet the minimum requirements of the advertised post will automatically disqualify applicants from consideration for the post. Only short-listed applicants will be contacted.

CLOSING DATE FOR APPLICATIONS: Thursday, 17 November 2011.