



Our Lady of Fatima Dominican Convent School

HEAD OF HIGH SCHOOL VACANCY

January 2023

We are looking to appoint an experienced and innovative Head of High School. This post is an opportunity for the successful candidate to work in a team and create a stimulating learning environment.

The successful candidate must be registered with SACE and meet the following minimum requirements:

- ❖ Senior school trained educator with recent teaching experience in High School.
- ❖ A leader of people and teams.
- ❖ Relevant and recent experience in school management.
- ❖ A full and active role in the co-curricular life of the school.
- ❖ Strong commitment to the Catholic ethos of the school.
- ❖ Organisational management and administrative skills.
- ❖ Sound interpersonal skills and ability to lead and communicate the ethos to all stakeholders.

Our Lady of Fatima DCS reserves the right not to make an appointment.

An application in itself does not entitle the applicant to an interview.

Failure to meet the advertised minimum requirements for the post will result in applicants automatically disqualifying themselves from consideration.

Our Lady of Fatima is an equal opportunity employer. All suitably qualified candidates are encouraged to apply.

Applicants are required to submit a motivational letter and details CV to dhorsfall@fatima.co.za.

CLOSING DATE: MONDAY, 23 MAY 2022

Our Lady of Fatima, in line with POPIA (Protection of Personal Information Act) will attempt to ensure the confidentiality of all applicants for this role. All reasonable measures will be in place to protect personal information, but it will be used in the recruitment, selection and reporting process. By submitting your application for this position, you are recognising and accepting this disclaimer.

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