



**Our Lady of Fatima Dominican Convent School
Durban North**

RELIGIOUS EDUCATION CO-ORDINATOR (GRADES 1-12)

JANUARY 2024

We are looking to appoint a passionate and innovative Religious Education co-ordinator who will provide a stimulating learning environment.

The successful candidate must be registered with SACE and fit the following profile:

- ◆ Senior school trained educator with recent teaching experience.
- ◆ Experience in teaching RE in a Catholic school.
- ◆ A Qualification in Scripture, Theology or Religious Education would be an advantage.
- ◆ Be a committed, involved, practising Catholic.
- ◆ Experience in preparing Masses, Assemblies, devotions and other religious services.
- ◆ Knowledge of the Life bound and Cord Curriculums.
- ◆ Attended courses run by the CIE or CSO.
- ◆ Recent experience in Church youth work would also be an advantage.
- ◆ Sound leadership skills and an ability to plan, organise and meet deadlines.
- ◆ An ability to communicate effectively with staff, learners, parents, and school community.
- ◆ The ability to work in collaboration with the Principal and Head of Ethos.
- ◆ Be technologically proficient.

Duties will include:

- ◆ Attendance at related workshops and parent interviews.
- ◆ A full and active role in the co-curricular life of the school.

Applicants are required to submit a detailed CV to dhorsfall@fatima.co.za

CLOSING DATE: 3 September 2023.

Failure to meet the advertised minimum requirements for the post will result in applicants automatically disqualifying themselves from consideration. An application does not entitle the applicant to an interview.

Our Lady of Fatima is an equal opportunity employer. All suitably qualified candidates are encouraged to apply.

Our Lady of Fatima, in line with POPIA (Protection of Personal Information Act) will ensure the confidentiality of all applicants for this role. All reasonable measures will be in place to protect personal information, but it will be used in the recruitment, selection and reporting process. By submitting your application for this position, you are recognizing and accepting this disclaimer.

Our Lady of Fatima Dominican Convent School, 155 Kenneth Kaunda Road, Durban North, 4051, Phone: (031) 563 5390.