



SPRINGFIELD CONVENT SCHOOL
HEAD OF SPORT - Senior School
January 2024

Springfield Convent School is a leading Independent Day School for girls from Pre-Primary to Matric. Founded by the Cabra Dominican Sisters in 1871, Springfield is nestled in beautiful historic gardens on Wynberg Hill in Cape Town. The School has a longstanding proud academic record with a nurturing Catholic atmosphere and tradition, exceptionally successful music, art, and drama departments as well as excellent sports facilities.

Within the Catholic ethos and Dominican values, particularly in relation to respecting each person's dignity and the common good, we educate children of all faiths, developing the talents, virtues, and potential of each individual – both pupils and staff.

The Senior School Principal invites applicants to apply for the Head of Sport position in our Senior School. Applicants who meet the following criteria are invited to apply.

The applicant must:

- be suitably qualified
- be registered with SACE
- be able to coordinate a complex and busy sports department
- assist and guide the Heads of Sports codes regarding appointment and supervision of coaches, setting fixtures, arranging tours and the extra-mural calendar
- have strong administrative skills
- have sufficient financial skills to set up and maintain budgets
- mentor pupils in the Sport Portfolio
- be able to communicate effectively and work well with parents, pupils and staff
- have a vision and passion for the education of girls in the 21st century
- support and promote the values and ethos of the school

If you would like to be considered for this position, please email your letter of motivation and CV to vacancies@springfieldconvent.co.za. **Please use the position you're applying for in the subject line of the email.**

Closing date: 18 August 2023

Springfield is a member of the Independent Schools Association of South Africa. The School reserves the right not to proceed with the filling of posts. An application will not in itself entitle the applicant to an interview or appointment.

Springfield Convent School in line with POPIA (Protection of Personal Information Act) will attempt to ensure the confidentiality of all applicants for this role. All reasonable measures will be in place to protect personal information but will be used in the recruitment, selection, and reporting process. By submitting your application for this position, you are recognising and accepting this disclaimer.