



**Springfield Convent School
PRINCIPAL SENIOR SCHOOL
April or July 2023**

Springfield Convent School is a Catholic Independent Day School for girls from Pre-Primary to Matric, founded by the Dominican Sisters in 1871, and located in beautiful historic gardens in Wynberg, Cape Town. Springfield has a nurturing Catholic atmosphere and tradition, and a proud record of academic excellence. Dominican education addresses the whole person, and successful departments of music, art, and drama, together with excellent facilities for sport are therefore an important part of the school's offering.

Within the Catholic ethos and Dominican values, we educate children of all faiths, whose families are willing to honour this ethos and set of values. Important among these are respect for each person's dignity and for the common good, pastoral care, and the development of the talents, gifts, and potential of each one.

The School Board offers an opportunity for a forward-looking leader to make a meaningful contribution to the vision of the school in the capacity of **Principal of the Senior School (Grade 8 to Grade 12)**. Within our ethos, the Principal is the spiritual leader of the school community, responsible for implementing the Board's strategic vision in the Senior School. The Principal will work collaboratively with the Principal of the Junior School, to build the community of 'one Springfield', constantly aware of the need for the environment to be welcoming to each one.

The Board invites applications from individuals who meet the following key requirements:

- Capacity and commitment to actively support, model and promote the distinctively Catholic ethos and character of the school
- Commitment to excellence
- Be innovative, developing the capacity for critical thinking and a love of life-long learning, with capacity to lead creatively with regards to a curriculum that is child-centered, relevant, and reflective of the school's core values
- Be committed to the essential call for transformation, diversity, and social justice within the South African context
- Have a particular interest in the education of young women

- Ability to motivate and deal empathetically at all levels with appropriate inter- and intra-personal skills, to promote cohesion and engage confidently and decisively
- Understanding of the concept of servant leadership, with a proven track record of substantial leadership and management ability; at least 5 years' experience in school management, preferably as a principal. It will be advantageous if the experience is in an all-girls school
- Be SACE registered, and have appropriate graduate and professional qualifications
- Have the necessary organizational skills
- Excellent written and verbal communication skills as well as IT proficiency
- An understanding of the complexities shaping religion-based Independent School Education today
- Experience in accountability to the Board for the implementation of functions or policies regarding admission, language, religion, and school funds that are delegated to him or her by the Board in terms of the School's Constitution. In particular, being cognisant of the dual role that he/she plays as Board member and as implementer.

The ideal candidate will therefore be a practicing Catholic preferably, or practicing Christian, with demonstrated leadership in the key areas above, together with senior management experience. Interested applicants should forward a full CV together with the names and contact details of three referees, dating back no longer than two years. This should be accompanied by a covering letter, motivating your suitability for the position, and outlining your vision for the school. Please send to ssprincipalpost@springfieldconvent.co.za by Monday 5 December 2022.

Please note:

- Your CV should reference at least some of the key requirements
- One of your referees should be your parish priest or minister of religion
- No other documents should be sent at this stage.

Closing date: Monday 5 December 2022

Commencement date: April or July 2023

Springfield Convent School reserves the right not to proceed with the filling of this post. The application will not of itself entitle the applicant to an interview or appointment, and failure to meet the requirements of the advertised post will result in applicants disqualifying themselves from consideration. Only short-listed applicants will be contacted.